# Documents or Evidence Showing an Identity of the Shareholder or a Representative of the Shareholder Entitled to Attend the Meeting

The policy of the Board of The Stock Exchange of Thailand, dated 19th February 1999, relating to good practices for holding of a shareholders' meeting, aims to establish for listed companies to follow. This will create confidence to shareholders, investors and all relevant parties. Accordingly, the Company believes that an inspection of documents or evidence showing an identity of the shareholder or a representative of the shareholder entitled to attend the meeting which should be observed by the shareholders, would cause transparency, fair and benefits to the shareholders. However, the Company reserves the right to waive any of these requirements for some of the shareholders on a case by basis, at the Company's sole discretion.

# 1. Natural person

# 1.1 Thai Shareholder

- a) Personal attendance: the original Identification card of the shareholder (personal I.D. or identification card of government officer or identification card of state enterprise officer) In case of any changes of name or last name, evidence of such changes must be presented.
- b) In case of proxy, a certified true copy of the grantor's identification such as identification card of the shareholder and identification card or passport (in case of a foreigner) of the proxy.

#### 1.2 Foreign Shareholder

- a) Passport of the shareholder
- b) In case of proxy, copy of passport of shareholder and identification card or passport (in case of a foreigner) of the proxy.

### 2. Juristic person

- 2.1 Juristic person registered in Thailand
- a) A copy of a corporate affidavit, issued within 6 months by Department of Business Development, the Ministry of Commerce certified by an authorized person of the juristic person.
- b) A copy of identification Card or passport (in case of a foreigner) of the authorized director(s) who sign(s) the proxy form including Identification Card or passport (in case of a foreigner) of the proxy.

# 2.2 Juristic person registered outside of Thailand

- a) A copy of the certificate of Incorporation issued by the regulatory body of the country where the
  juristic person is domiciled. The certificate of Incorporation must have been notarized by a Notary
  Public no more than 6 months prior to the Meeting.
- b) A copy of identification Card or passport (in case of a foreigner) of the authorized director(s) who sign(s) the proxy form including Identification Card of passport (in case of a foreigner) of the proxy.

A copy of the documents must be certified true copy. In case of any documents or evidence produced or executed outside of Thailand, such documents or evidence should be notarized by a Notary Public.

Remark: The Company will maintain your Personal Data as necessary for a reasonable period of time to achieve the objectives of the Company for collecting such data, however the Company may retain your Personal Data for a longer period if it is necessary for the Company to comply with applicable law.

# **Proxy Form**

According to the Department of Business Development, Ministry of Commerce regulation Re: Form of Proxy (No.5) B.E.2550, there are three proxies as follow:

- Form A: General Proxy Form (Simple Form)
- Form B. Specific Proxy Form
- Form C. Proxy Form for the Foreign Investor appointing a custodian in Thailand.

A shareholder or a proxy may register and submit the required documents or evidence for inspection at the meeting from 12.00 hrs.

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